

Upstate New York Minority Supplier Development Council, Inc

665 Main Street, Suite 200 Buffalo, New York 14203

Phone: 716.541.1734 Fax: 716.852.2761 www.unymsdc.org

Committee Participation

Committees play a vital role in the overall operation of the Council. The involvement of our membership and the certified suppliers in the committees has been a key component of the Council's success. Listed below are the standing and ad-hoc committees of the Council. We strongly encourage our members to join at least one committee to support the continued development of the organization and maintain an active voice in addressing business concerns.

<i>STANDING COMMITTEES</i>	<i>RESPONSIBILITIES</i>
Certification	Responsible for application review, and the recommendations regarding the certification of minority businesses. It is one of the most important standing committees within the Council. Its structure and operating procedures conform to the NMSDC Certification policy and procedure.
Construction	Aids in identifying construction projects within the Council's membership, developing training programs for MBE's in construction and construction related fields and also new certifiable MBE's.
Government Relations	Monitors local and state policies and legislation that impacts minority business. It may also work with the NMSDC National Government Relations Office to coordinate minority business policy issues.
Marketing	Oversees development and implementation of the marketing plan, including identifying potential markets, their needs, how to meet those needs with specific services and programs and how to promote and sell these programs.
Membership	Assists the Council staff and Board of Directors with organizing and coordinating campaigns to recruit and retain corporate members; oversees promotional activities that support those campaigns
Nominations	An invitation only committee that identifies needed board member skills and suggests potential members.
Corporation of the Year, Supplier of the Year	Solicits and evaluates these nominations for awards at the Annual Exposition & Business Opportunity Fair.
Major Events & Programs	Advisory committee for the Council's signature events, the Expo and Business Opportunity Fair and the MBE SuperConference.



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<p align="center">AD HOC COMMITTEES <i>(Established primarily to coordinate special events)</i></p>	<p align="center">RESPONSIBILITIES</p>
<p>Exposition & Business Opportunity Fair</p>	<p>Assists in maximizing fundraising efforts and attendance, structure, trade directory, speakers and logistics. Plans and coordinates training, technical assistance, educational programs and logistics for MBE's and Corporate members for Council major events.</p>
<p>Golf Classic</p>	<p>Assists in maximizing fundraising efforts and attendance.</p>

Participation in the Council's committee structure is an important responsibility. We urge our members to meet this obligation. Committee involvement allows you the opportunity to advance the work of the Council and contribute your knowledge and experience to support its development. The rewards of this committee work also include peer interaction and relationship building and the satisfaction of bringing a shared goal to fruition.

The Council's stellar accomplishments would not be possible without the expertise and resources committee members contribute. Please complete the form below and you will be added to the committee(s) you select:

Name: _____

Title: _____

Corporation: _____

Street Address: _____

City, State, Zip: _____

Phone#, Fax#, Email: _____

I wish to be added to the following committee(s):

